



Unité Conference Programme

Sunday 27th November

13:00 – 14:00 ARRIVAL

Collect conference pack at the Old Waverley Hotel (43 Princes Street, Edinburgh)

<http://www.theedinburghcollection.com/oldwaverley/>

For those delegates staying at the Ibis Hotel (19 St Andrew Square) they must collect their conference pack from the Old Waverley Hotel

Check in at the Old Waverley Hotel / Ibis Hotel

Rooms will probably not be available until after 2pm.

You can leave your baggage in the hotel baggage room of each property until your room is ready.

14:00 – 14:15 Meet in the lobby of the Old Waverley Hotel

14:30 Guided walking tour exploring the city of Edinburgh

Introductory exercise 'Treasure hunt' in groups

18:00 – 19:45 "Welcome" and European Aperitif

David Taylor

General Manager Businet

Followed by the **EUROPEAN APERITIF** – with a Christmas flavour
(at the Old Waverley Hotel)

All participants are invited to bring specialties and delicacies from their home country, region or city (such as olives, cheese, wine, sausages, beer, biscuits etc.)

Every country, region or city sets up a table with the produce they have brought displaying signs saying what they are. The food and drinks of the participants will be the basis of the European aperitif during which each country will briefly present what they have brought as a means of an ice breaker exercise.

As Christmas approaches, please try to bring items with a festive feel!





Monday 28th November

Breakfast

Breakfast will need to be taken at set times – David Taylor will explain further during the welcome address.

- 09:00** **Leave Conference hotels** for the conference venue, Royal College of Physicians.
(9 Queen Street Edinburgh EH21jQ of Edinburgh)
- 09:10** **“Getting the Most from the Conference”**
David Taylor
General Manager Businet
- 09:20** **“Matching your skills”**
David Allen
Director of Scotland, People 1st Head of Scotland, UK Skills Team
- 10:20** **Break**
- 10:40** **“The use of Assessment Centres“**
David Allen
Director of Scotland, People 1st Head of Scotland, UK Skills Team
- 11:15** **”Making the most of your opportunities“**
Stephen Manion
Head of Placemaker Consulting Ltd
- 12:15** **Lunch**
- 13:15** **“Communication in Action”**
Tony Delahunty
Managing Director, Radio Mansfield 103.2
Tony Delahunty works as a media and employment law consultant for a local firm of solicitors, manages the commercial radio station Mansfiels 103.2, and lectures in media law at the University of Derby (among other things). Tony is a former “Broadcaster in 5 different countries.
- 14:45** **Break - distribution of funds for evening - meeting our groups**
- 15:10** **“Stand out from the crowd – prepare yourself to get your first job”**
Florian Hoeltje
- 16:10** **“The benefits of an International experience – enhancing employability skills“**
Marie Globke - Current Intern at New College Durham
- 16:40** **An introduction to “Enterprise and Entrepreneurship” - establishing tasks to be presented on Wednesday**
Stuart Moss

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17:00 Close

Dinner with your working group – contribution towards the cost from conference funding.

Tuesday 29th November

07:45 Breakfast

08:45 **Meet in the Old Waverley Hotel / Ibis Edinburgh**
Coaches depart from Waterloo Place.
Visit to the Stirling Castle

13:00 **Arrival in Edinburgh for free time and time to work on project**

Evening free

Wednesday 30th November

07:45 Breakfast

09:15 **“Recognising and developing employability skills”**
Stuart Moss
Senior Lecturer & Teacher Fellow
Courses Leader BA (Hons) Entertainment Management at the Leeds Beckett University & co-author of Employability Skills
Author: The Entertainment Industry: An Introduction

10:45 Break

11:15 **Activity to be confirmed**

12:45 Lunch

13:45 **Activity to be confirmed**

14:30 **Depart for visit to Edinburgh Castle** (Castle visit at 15:00)

Meet at Old Waverley and Ibis Edinburgh
Meals at restaurant – LOCATION and TIME TO BE CONFIRMED

Thursday 1st December

07:45 Breakfast

09:15 **“Introduction to Cross Cultural Communication”**
David Taylor
General Manager Businet

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- 11:15** **“Is working abroad no longer a choice but a necessity? How does working abroad change you?”**
Gregory Degand
Head of International Trade Department – EPHEC University College
- 12:15** **“What can you take away from the Event“**
David Taylor
General Manager Businet
- 12:40** **Conference Close**